# FULL DAY DDR





# EXECUTIVE PACKAGE

Complimentary on-site parking

Digital signage directing delegates to the Lounges

Dedicated Event Manager on the day

Unlimited Wi-Fi access

Room hire of a lounge with pitch views or views of the South Downs

Arrival tea and coffee with breakfast refreshments

Delegate stationery

Brand new LCD projector and screen/65"/82" screen with ClickShare

Flipchart stand with pad and pens

Bottled Mineral Water and Conference sweets

Mid-morning tea, coffee and executive accompaniments

Two course buffet lunch

Mid-afternoon tea, coffee and executive refreshments

£52.00 plus VAT per delegate



#### PREMIUM PACKAGE

Complimentary on-site parking

Digital signage directing delegates to the Lounges

Dedicated Event Manager on the day

Unlimited Wi-Fi access

Room hire of a lounge with pitch views or views of the South Downs

Arrival tea and coffee with refreshments

Brand new LCD projector and screen/65"/82" screen with ClickShare

Flipchart stand with pad and pens

Jugs of iced water

Mid-morning tea, coffee and refreshments

Two course Buffet lunch

Mid-afternoon tea, coffee and refreshments

£46.00 plus VAT per delegate

## GOURMET SANDWICH LUNCH PACKAGE

All the elements of the premium DDR Package with a gourmet sandwich buffet lunch

£42.00 plus VAT per delegate

#### **BIG MEETING BONUS**

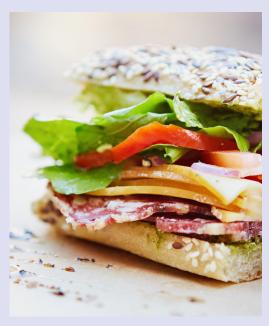
All meetings of 200+ Delegates will include one Executive Box and a Catering lounge free of charge





# HALF DAY DDR





#### HALF DAY PREMIUM PACKAGE

Complimentary on-site parking

Digital signage directing delegates to the Lounges

Dedicated Event Manager on the day

Unlimited Wi-Fi access

Half day room hire of a lounge with pitch views or views of the South Downs

Arrival tea and coffee with refreshments

Brand new LCD projector and screen/65"/82" screen with ClickShare

Flipchart stand with pad and pens

Jugs of iced water

Mid-morning or Mid-afternoon tea, coffee and refreshments

Two course Buffet lunch

£35.00 plus VAT per delegate

## HALF DAY GOURMET SANDWICH LUNCH PACKAGE

Complimentary on-site parking

Digital signage directing delegates to the Lounges

Dedicated Event Manager on the day

Unlimited Wi-Fi access

Half day room hire of a lounge with pitch views or views of the South Downs

Arrival tea and coffee with refreshments

Brand new LCD projector and screen/65"/82" screen with ClickShare

Flipchart stand with pad and pens

Jugs of iced water

Mid-morning or mid-afternoon tea, coffee and refreshments

Gourmet sandwich buffet lunch

£31.00 plus VAT per delegate





# ADDITIONAL ITEMS



### POPULAR ADDITIONAL ITEMS

Bottled mineral water 750ML	£4.10
Delegate stationery£	£1.00pp
Conference sweets£	21.00pp
Bacon rolls£	3.65pp
Drinks voucher (wine/beer/spirit)£	4.50pp

### POPULAR ADDITIONAL AV ITEMS

Flipchart stand with pad & pens	£21.50
Additional flipchart pad	£10.00
Presentation Remote Clicker	£17.00
Four Speaker PA system	£177.00
Lectern	£41.00
Stage unit (unit 2m x 3m)	£29.00
Steps for stage	£10.00
Microphones from	£41.00

# SCREENS AND PROJECTORS TO INCLUDE CLICKSHARE

65" Screen£50.00 (Executive Boxes)
65" Screen£95.00 (Medium Lounges)
8ft Screen Projector£150.00 (italk)
6m X 4.5m Screen and projector£250.00 (Mayo Wynne Baxter)



